


MARQUES FOBBS

 - marquesfobbs4@gmail.com

PROFESSIONAL SUMMARY

Highly motivated professional with over 13 years of supplier diversity management experience. Proficient in Contract Compliance, FAR, Supplier Diversity, Construction Administration Davis Bacon, Human Resources, Title VI/VII, ADA, DEI, Program Management, Economic Inclusion, , Labor Compliance, Real Estate, Strategic Sourcing, Workforce Development, Diversity & Inclusion, Procurement, Outreach, Recruiting, Team Leadership, Policy Formation, Employee Law, Contract Administration, Management, Relationship Management, Training, Supervising, Regulatory Compliance, Section 3, HUD Administration, Auditing, B2G NOW, Planet Bids, SAP/ERP, Negotiating, Tracking, Research, Monitoring, LCP Tracker, EEO, Supplier IO, and Reporting.

RELEVANT SKILLS

- Government Contracts
- Procurement/Purchasing
- Legal Research
- Contract Compliance
- Small Business Compliance
- Sourcing suppliers/contractors
- Tracking/Reporting
- Contract Management

EXPERIENCE

11/2024 to Current

President/Owner

Savage Property Solutions LLC

- Construction Pre-qualification and small disadvantaged business outreach.
- Small disadvantaged business sourcing.
- Small disadvantaged business consulting and management.
- MBE/DBE/WBE/ACDBE/SBE certification assistance.
- Real Estate investing.

08/2023 to 11/2024

Program Manager - Business Diversity & Title VI

Columbus Regional Airport Authority

- Monitored small business compliance on federal, state, and locally funded government contracts.
- Monitored FAR compliance on federally funded contracts for small and disadvantaged business's and Title VI.
- Oversaw contract compliance on contracts and agreements by regularly reviewing agreements with clients, mitigating risk exposure for both parties.

- Assisted with modifying contract templates to be compliance with federal contract law.
- Negotiated and monitored small business inclusion on contracts.
- Conducted audits on contracts to maintain compliance on government contracts.
- Reviewed and approved subcontractors, vendors, prime contractor registrations in contract management system.
- Processed and reviewed contract documents, financial records and business documents.
- Evaluated supplier proposals to identify best-fit partners based on quality, service, and pricing factors.
- Enhanced supply chain efficiency with improved supplier management and performance tracking.
- Conducted supplier audits to evaluate capabilities, assess risks, and identify areas for improvement.
- Sourced contractors, vendors, and suppliers.
- Prepared expenditure, MBE/WBE/DBE/SBE/ACDBE, Workforce Diversity, and Title VI reports.

06/2021 to 08/2023 **Real Estate Investor**

Self-Employed

- Source distressed and under market value properties.
- Prepare and negotiate contractual terms and conditions.
- Market to distressed property owners and real estate investors.

10/2018 to 06/2021 **Development Manager - Economic Inclusion**

City Of Cincinnati

- Monitored contractors compliance on contracts and grants on federal, state, and city funded contracts.
- Managed and tracked FAR compliance for small disadvantaged businesses and Title VI on federally funded contracts.
- Reduced legal disputes by meticulously verifying contract compliance and documentation accuracy.
- Processed and vetted contract documents, financial records and business documents.
- Enhanced contract compliance by closely monitoring prime and subcontractor activities and addressing any discrepancies promptly.
- Evaluated supplier proposals to identify best-fit partners based on quality, service, and pricing factors.
- Enhanced contract compliance through routine audits and performance evaluations of vendors.
- Managed contract lifecycle from initiation through close-out or renewal, ensuring contract compliance throughout.
- Conducted supplier audits to evaluate capabilities, assess risks, and identify areas

for improvement.

- Sourced contractors, vendors, and suppliers.
- Prepared contract expenditure, MBE/WBE, Section 3, labor compliance, EEO HUD reports.
- Monitored and facilitated MBE/WBE/SBE/DBE inclusion on contracts.

01/2017 to 10/2018 **Analyst**

State Of Michigan

- Prepared diverse business reports.
- Participated in outreach efforts to diverse businesses.
- Interviewed and vetted diverse firms and contractors.
- Reviewed and processed DBE and SBE applications.
- Reviewed and processed financial records and legal business documents.

01/2016 to 01/2017 **Real Estate Investor**

Self Employed

- Sourced distressed and under market value properties.
- Prepared purchase and sales agreement.
- Prepared after repair value "ARV" of homes.
- Estimated repairs for single family homes.
- Negotiated contractual terms and conditions.
- Marketed to distressed property owners and real estate investors.

08/2009 to 01/2016 **Contract Compliance Specialist**

City Of Toledo

- Tracked and managed contractor compliance on grants and contracts for federal, state, and city funded contracts.
- Assisted legal team in drafting contractual agreements, contributing expertise on industry best practices and regulations.
- Managed Federal Acquisitions Requirements (FAR) for Small Business and Supplier Diversity program on contracts.
- Monitored contract compliance by reviewing payments and invoices against agreed-upon terms, ensuring proper payment and documentation accuracy.
- Vetted and processed business, contracts, grant, and financial documents on federal, state, and city funded contracts.
- Reduced procurement costs by implementing strategic sourcing and supplier negotiations.
- Participated in the vendor selection process, ensuring chosen suppliers met compliance standards.
- Sourced contractors, vendors, and suppliers.
- Served as DBE and small business liaison for federally funded contracts.
- Prepared reports for contract expenditures, MBE/WBE/DBE, EEO, Title VI,

EDUCATION

12/2006

Bachelor of Science: Sociology

Urbana University - Urbana, OH

American Contract Compliance Association Training Institute

Certified Compliance Administrator

Traliant - Diversity & Inclusion Certification

Turner School of Construction Management - Construction Management Certification

AFFILIATIONS

- Ohio Minority Supplier Development Council
- American Contract Compliance Association Training Institute
- Airport International Council (Business Diversity Committee)
- Women Business Enterprise Council
- Asian American Commerce Group
- Hispanic Chamber of Commerce